



## GSA Schedule 70 Ordering Guide

IT Equipment, Software, and Services

Special Item No. 132-51: IT Professional Services

Special Item No. 132-8: Purchase of New Equipment

Special Item No. 132-12: Equipment Maintenance

GS-35F-0576W 8/10/2010 – 8/09/2020

Alesig Contact:



**CMMIDEV/3™**  
Exp. 2010-01-22 / Approval #21751

Contract Administrator

7389 Lee Highway

Suite 202

Falls Church, VA 22042

Phone: 703-564-1901

Fax: 703-204-9076

Email: [starsii@alesig.com](mailto:starsii@alesig.com)

[www.alesig.com](http://www.alesig.com)

GSA Contact:

[www.gsaadvantage.gov](http://www.gsaadvantage.gov) (provides online access to contract ordering information, terms and conditions, up to-date pricing, and the option to create an electronic delivery order)

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## GSA SCHEDULE 70 FEATURES

1. **Awarded Special Item Numbers:** Special Item Number 132-8 - Purchase of Equipment  
Special Item Number 132-12 - Equipment Maintenance  
Special Item Number 132-51 – IT Professional Services
  - 1b. Please See Appendix A for Price List
  - 1c. Please See Appendix B for Labor Category Descriptions
2. **Maximum order:** \$500,000
3. **Minimum order:** \$2,500 unless otherwise agreed to by the Government and the Contractor
4. **Geographic coverage:** Domestic Delivery Only
5. **Point(s) of production:** Falls Church, Fairfax County, VA
6. **Discount from list prices:** Prices shown are Net Prices
7. **Quantity discounts:** None
8. **Prompt payment terms:** Net 30 days from receipt of invoice or date of acceptance, whichever is later
9.
  - a. **Government purchase cards are accepted at or below the micro-purchase threshold:** Yes
  - b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Yes
10. **Foreign items:** Not applicable
11.
  - a. **Time of delivery:** Within the number of calendar days as negotiated between Alesig Consulting and government agency
  - 11b. **Expedited delivery:** Items available for expedited delivery are noted in this price list.
  - 11c. **Overnight and 2-day delivery:** Not Applicable
  - 11d. **Urgent requirements:** See contract clause I-FSS-6-B. Agencies can contact the contact for contract administration to obtain faster delivery.
12. **F.O.B. point(s):** Destination
- 13a. **Ordering address:** Alesig Consulting LLC  
Attn: Contracts Administrator  
7389 Lee Highway, Suite 202  
Falls Church, VA 22042  
Ph: 703-564-1901  
Fax: 703-204-9076

13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on blanket purchase agreements (BPAs), and a sample BPA can be found at the GSA/FSS schedule homepage (<http://www.gsa.gov/Portal/gsa/ep/home.do?tabId=4>).

14. **Payment Address:** Alesig Consulting LLC  
7389 Lee Highway, Suite 202  
Falls Church, VA 22042

15. **Warranty Provision:** Not applicable

16. **Export Packing Charges:** Not applicable.

17. **Terms and conditions of Government purchase card acceptance:** Government purchase cards will be acceptable for payment

18. **Terms and conditions of rental maintenance, and repair:** Not applicable

19. **Terms and conditions of installation:** Not applicable

20. **Terms and conditions of repair parts:** Not applicable

a. **Terms and conditions for any other services:** Not applicable

21. **List of service and distribution points:** Not applicable

22. **List of participating dealers:** Not Applicable

23. **Preventative maintenance:** Not applicable

24. a. **Special attributes:** Not Applicable

b. **Section 508:** If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: The EIT standard can be found at: [www.Section508.gov](http://www.Section508.gov).

25. Data Universal Number System (DUNS) number: 026728714

26. System for Award Management: Alesig Consulting LLC is registered in the System for Award Management database

## THE ALESIG CONSULTING ADVANTAGE

Alesig Consulting LLC, an 8(a) Woman Owned small business develops cost efficient information technology solutions to include a wide range of products and services. We integrate business best practices gained from our federal, state, regional, and local government, as well as our private sector experience. This allows us to combine cost savings strategies with the latest technologies. Our result is logical product and service solutions for a well-informed customer. Our results are technologies that propel our customers into the information future with tools that add value, inspire end users, and facilitate data collection and analysis. This allows our customers to provide responsive services for their customers. It's a win-win in customer service excellence!

## APPENDIX A: Products and Labor Categories

### SIN 132-8

Manufacturer	Model Number	Description	Warranty
Cybernet	IONEGX31-17B	All-in-one PC, Parts & Labor Warranty	One Year
Cybernet	ZBMS6890	802.11 b/g/n MINI PCIe	One Year
Cybernet	IONEGX9007	IONE-GX31 17" Touchscreen	One Year

### SIN 132-51

Labor Categories	
1.	Senior Program Manager
2.	Program Manager
3.	Senior Project Manager
4.	Project Manager
5.	Senior Systems Engineer
6.	Systems Engineer
7.	Senior Systems Programmer
8.	Systems Programmer
9.	Senior Systems Integrator
10.	Systems Integrator
11.	Data Entry Specialist
12.	Business Analyst
13.	Customer Service Manager
14.	Help Desk Specialist
15.	Training Manager
16.	Training Specialist

## APPENDIX B: Labor Category Descriptions

### 1. Commercial Job Title: Senior Program Manager

**Minimum/General Experience:** Must have a minimum of at least fifteen (15) years experience in the overall management from conception to implementation of complex information technology, videoconferencing, telecommunication or audiovisual systems.

**Functional Responsibility:** This individual shall be responsible for contract performance and will interface with the client's technical representative. This individual will be responsible for the project schedule, budget management, payment terms and conditions, the allocation of proper technical, management and administrative resources to each client location and the overall responsibility of profitability on each job.

**Minimum Education and Experience:** High School Diploma and Fifteen (15) Years Equivalent Experience in Information Systems Technology.

### 2. Commercial Job Title: Program Manager

**Minimum/General Experience:** Must have a minimum of at least ten (10) years experience in the overall management from conception to implementation of complex information technology, videoconferencing, telecommunication or audiovisual systems.

**Functional Responsibility:** This individual shall be responsible for contract performance and will interface with the client technical representative. This individual will be responsible for the project schedule, budget management, payment terms and conditions, the allocation of proper technical, management and administrative resources to each client location and the overall responsibility of profitability on each job.

**Minimum Education and Experience:** High School Diploma and Ten (10) Years Equivalent Experience in Information Systems Technology.

### 3. Commercial Job Title: Senior Project Manager

**Minimum/General Experience:** Must have a minimum of at least seven (7) years experience in the overall management from conception to implementation of complex information technology, videoconferencing, telecommunication or audiovisual systems.

**Functional Responsibility:** This individual shall be responsible for the management of technical resources, coordination with client personnel, schedule adherence, budget management, generation of customer status reports, and final system acceptance.

**Minimum Education and Experience:** High School Diploma and Seven (7) Years Equivalent Experience in Information Systems Technology.

**4. Commercial Job Title: Project Manager**

**Minimum/General Experience:** Must have a minimum of at least five (5) years experience in the overall management from conception to implementation of complex information technology, videoconferencing, telecommunication or audiovisual systems.

**Functional Responsibility:** This individual shall be responsible for the management of technical resources, coordination with client personnel, schedule adherence, budget management, generation of customer status reports, and final system acceptance.

**Minimum Education and Experience:** High School Diploma and Five (5) Years Equivalent Experience in Information Systems Technology.

**5. Commercial Job Title: Senior Systems Engineer**

**Minimum/General Experience:** Must have a minimum of ten (10) years experience in the design and implementation of complex information technology, videoconferencing, telecommunication or audiovisual systems.

**Functional Responsibility:** This individual will be directly responsible for all technical and engineering issues relating to system design, user interface, and system functionality to meet documented requirements.

**Minimum Education and Experience:** High School Diploma and Ten (10) Years Equivalent Experience in Information Technology.

**6. Commercial Job Title: Systems Engineer**

**Minimum/General Experience:** Must have a minimum of five (5) years experience in the design and implementation of information technology, videoconferencing, telecommunication or audiovisual systems.



**Functional Responsibility:** This individual will be directly responsible for all technical and engineering issues relating to system design, user interface, and system functionality to meet documented requirements.

**Minimum Education and Experience:** High School Diploma and Five (5) Years Equivalent Experience in Information Technology.

#### **7. Commercial Job Title: Senior Systems Programmer**

**Minimum/General Experience:** Must have a minimum of at least five (5) years experience in the programming of information technology, videoconferencing, Telecommunication or audiovisual systems.

**Functional Responsibility:** This individual will be directly responsible for all programming requirements issues relating to system design, user interface, and system functionality to meet documented requirements.

**Minimum Education and Experience:** High School Diploma and Five (5) Years Equivalent Experience in Information Technology.

#### **8. Commercial Job Title: Systems Programmer**

**Minimum/General Experience:** Must have a minimum of three (3) years experience in the programming of information technology, videoconferencing, Telecommunication or audiovisual systems.

**Functional Responsibility:** This individual will be directly responsible for programming requirements relating to system design, user interface, and system functionality to meet documented requirements.

**Minimum Education and Experience:** High School Diploma and Three (3) Years Equivalent Experience in Information Technology.

#### **9. Commercial Job Title: Senior Systems Integrator**

**Minimum/General Experience:** This individual shall have a minimum of five (5) years in the in shop wiring, integration, diagnostic and system testing

**Functional Responsibility:** This individual will be directly responsible for all in shop wiring, integration, diagnostic and system testing of information technology, videoconferencing, telecommunication or audiovisual systems to meet documented requirements.

**Minimum Education and Experience:** High School Diploma and Five (5) Years Equivalent Experience in Presentation Technology.

**10. Commercial Job Title: Systems Integrator**

**Minimum/General Experience:** This individual shall have a minimum of three (3) years in the in shop wiring, integration, diagnostic and system testing.

**Functional Responsibility:** This individual will be directly responsible for all in shop wiring, integration, diagnostic and system testing of information technology, videoconferencing, telecommunication or audiovisual systems to meet documented requirements.

**Minimum Education and Experience:** High School Diploma and Three (3) Years Equivalent Experience in Information Systems Technology.

**11. Commercial Job Title: Data Entry Specialist**

**Minimum/General Experience:** This individual shall have three (3) years experience in the data entry field.

**Functional Responsibility:** Performs administrative and clerical duties relating to actual entry, collection, dissemination, control, documentation and accounting of data items and elements being introduced into IT processing environments. Produces processing reports using IT office products.

**Minimum Education and Experience:** A Bachelor's degree in an appropriate technical or business discipline is required.

**12. Commercial Job Title: Business Analyst**

**Minimum/General Experience:** This individual shall have five (5) years experience in information systems within the given industry or service sector. 2+ years project lead experience.

**Functional Responsibility:** Leveraging business process subject matter expertise and innovative and best practice approaches that accelerate delivery of cost-effective business solutions; Assist in project/program management of business initiatives; Contribute to the delivery of project Sourcing strategy; Collaborate with IS business parameters to plan and deliver the IT projects; Collaborate with SLCM Team to deliver effective post-implementation support needs of approved projects; Maintain project level compliance against associated internal and external regulations and controls.

**Minimum Education and Experience:** BS or equivalent.

### **13. Commercial Job List: Customer Service Manager**

**Minimum/General Experience:** This individual shall have at least five (5) years experience in Customer Service Field, and at least 2+ years experience as a Manager.

**Functional Responsibility:** Manages supervisors and other employees. Has budget and deadline responsibility in the area managed. Responsible for day-to-day management of one functional area.

**Minimum Education and Experience:** A Bachelor's degree and five (5) years of related professional experience. At least two (2) years supervisory experience.

### **14. Commercial Job List: Help Desk Specialist**

**Minimum/General Experience:** This individual shall have at least three (3) years experience in the help desk area.

**Functional Responsibility:** The technical help desk staff possess a wide range of experience in Information Technology systems that span from cable and plant installation to complex systems integration. This staff is knowledgeable in information systems development, operations, functional and data requirements analysis, systems analysis and design, programming languages, program design, computer software, system security, LAN/WAN, or other telecommunications environments. The technical staff must possess technical training or equivalent experience in one of the following types of disciplines: computer science; computer systems; decision support; computer security; electronic commerce; business process reengineering; business process analyses; information architecture planning and design; engineering; operations research; modeling and simulation; math; physics; quality assurance; systems analysis; business or management. The Technical Staff is typically responsible for some level of technology systems architecture, design, implementation, testing, or operations and maintenance.

**Minimum Education and Experience:** BS or equivalent

### **15. Commercial Job Title: Training Manager**

**Minimum/General Experience:** Requires that the individual possess five (5) years experience in the administrative and logistical support of information systems, videoconferencing systems, telecommunication systems and audiovisual systems design and implementation and maintenance.

**Functional Responsibility:** Specific responsibilities will include equipment procurement and incoming equipment receiving, job status reporting, project budget analysis, system documentation support, and other similar functions.

**Minimum Education and Experience:** High School Diploma and Two year college Education and Experience or equivalent experience in Information Systems Technology.

**16. Commercial Job Title: Training Specialist**

**Minimum/General Experience:** Requires that individual(s) possess three (3) years experience in the administrative and logistical support of information systems, videoconferencing systems, telecommunication systems and audiovisual systems design, implementation and maintenance.

**Functional Responsibility:** Specific responsibilities will include equipment procurement and incoming equipment receiving, job status reporting, project budget analysis, system documentation support, and other similar functions.

**Minimum Education and Experience:** High School Diploma and Two year college Education and Experience or equivalent experience in Information Systems Technology